

DRAINS INFRASTRUCTURE CONSTRUCTION LTD

12th Floor, Hennessy Tower
23B Pope Hennessy Street, Port Louis
Tel No: 260 1093, Fax No: 214 7115, BRN: C21183864

The Drains Infrastructure Construction Ltd (DICL), falling under the aegis of the Ministry of National Infrastructure and Community Development, is inviting applications from suitable and eligible candidates for the following post:

(A) Driver/Messenger

The successful candidate would be appointed on a one-year contract basis, which would be renewable subject to satisfactory performance.

Salary: Negotiable

Qualifications:

Candidates should

- (i) possess the Cambridge School Certificate or the General Certificate of Education “*Ordinary Level*”;
- (ii) possess a valid driving license (manual gear) to drive cars or vans;
- (iii) have a basic knowledge of mechanics and simple vehicle maintenance; and
- (iv) have good eyesight.

Selected candidates will be required to undergo a medical test to be carried out to assess their eyesight.

Role and Responsibilities:

1. To drive the Company’s vehicles for the conveyance of staff and visitors, materials and equipment in connection with the activities of the Company.
2. To carry out simple checks/maintenance tasks including:
 - (a) checking of radiator or overflow tank for water level and filling up with water, if necessary;
 - (b) checking of engine oil-level and topping up, if necessary, and reporting any unusual oil consumption;
 - (c) checking of fluid levels of brake master cylinder and clutch master cylinder and topping up, if necessary;
 - (d) checking of wheel nuts for wheel tightness and checking of all wheels including spare wheel for the tyre pressure and uneven/abnormal wear;

- (e) monitoring mileage run/ period vehicle is used, and inform the officer-in-charge of transport when servicing is due;
 - (f) washing and cleaning the vehicle's body and interiors;
 - (g) ensuring that the interior of the vehicle is kept clean at all times and free of dust;
 - (h) checking of battery electrolyte level and topping up, as and when necessary; and
 - (i) checking of all lights, horn, wipers, brake and clutch to ensure that they are in good working condition.
3. To report any defect observed to the officer-in-charge of transport and take vehicle to workshop for repair/servicing as instructed by the latter.
 4. To attend to minor repairs such as cleaning of spark plugs, replacing of fuse or bulb, changing of tyres and making arrangements for mending of punctures in the event of breakdown on the road.
 5. To help, whenever required, the mechanic when the vehicle under his charge breaks down on the road and has to be towed or repaired on the spot.
 6. To keep log book and record issue of fuel, all movements, tyres and battery changes.
 7. To perform messengerial duties such as running errands, dispatch of correspondence and distribution of files and documents, as and when required.
 8. To perform such other cognate duties as may be assigned by the Company.

Note: Drivers may be required to work outside normal working hours including Weekends and Public Holidays.

Application letter together with a Curriculum Vitae should reach the **Officer-in-Charge, Drains Infrastructure Construction Ltd, 12th Floor, Hennessy Tower, 23B Pope Hennessy Street, Port Louis by Monday 16 January 2023 at 14.00 hrs.** The post applied for should be clearly marked on the left-hand side of the envelope. Late submissions will not be considered.

30 December 2022